

UCare MSHO/MSC+ Customized Living (CL) Tool Discussion Topic

Steps have been completed to open a member to waiver (refer to Waiver Services Flow Chart for details) and CL Services have been determined as a need.

Meet with CL provider to determine facility POC.

Complete CL Tool.
For each tool completed, download a new one directly from DHS webpage; do not save on your computer.

Submit CL Tool to DHS via MN-ITS.

Send the following to the facility:
1) Member's CL Plan
2) Rate Guide

Send the member a copy of their CL Plan.

Complete WSAF (UCare's Waiver Service Approval Form) including both the daily and monthly rate as determined by the CL Tool. Submit to UCare.

UCare will provide written notification to the provider and member.

Terminology Key:

CL Plan – Tab within the CL Tool. It is a list of services determined by the CL Tool. This is not the same as the MSHO/MSC+ POC which must also be sent to the member.

Rate Guide – Tab within the CL Tool. It is a list of rates for services determined by the CL Tool.

Note: If a member is transferred, an electronic version of the CL Tool must be e-mailed (not faxed) to the receiving entity.